

SOUTH CENTRAL RAILWAY
Office of the Principal Chief Commercial Manager
First Floor, Rail Nilayam, Secunderabad-500025

No.C.Comp/PG/HQ/2024-25

Date: 14.08.24

All DRMs

Sub: Steps to be taken for handling rush during holidays of August 2024 - Reg

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In view of ensuing holidays, coupled with weekend from 15.08.2024 to 19.08.2024, travel in large numbers is expected during the holiday period and before & after completion of holidays. In this regard, the following steps are to be taken to handle the rush and to curb any instances of traveling of unauthorized passengers in reserved coaches:

1. The enquiry counters/information display systems to be made fully functional for dissemination of information related to special trains, train running etc. It should be ensured that Display Boards are disseminating correct information.
2. General ticketing should be strengthened, duly operating additional peak hour counters and using ATVM facilitators.
3. Strengthening the deployment of RPF staff at stations to regulate the queues, crowding at counters and during boarding of passengers by popular trains.
4. Announcements should be made at originating and enroute stations advising passengers with general ticket, Season ticket holders and passengers with PRS counter waitlist ticket (after preparation of chart) not to board reserved coaches and that if they board, they will be imposed penalty and also deboarded at the next stopping station.
5. Unauthorized passengers travelling in reserved coaches should be penalized upto point of detection and arrangements to be made for deboarding at next stoppage stations.
6. Joint teams of Ticket checking and RPF staff should be formed at major enroute stations for facilitating deboarding of unauthorized passengers.
7. Adequate drinking water facility, proper upkeep of waiting halls, functioning of passenger amenities at stations/trains to be ensured.
8. The availability of water in coaches to be monitored and watering to be ensured at enroute watering stations.
9. Adequate Ticket checking staff to be deputed for manning of all reserved coaches. All reserved coaches of Specials (originating & pass through) to be invariably manned. If required, staff to be temporarily drawn from stations/squads for ensuring 100% manning.
10. Special emphasis to be laid on cleanliness of station premises. Enroute cleaning to be ensured at Clean Train Stations (CTS) and major enroute stations.

Digitally Signed by

D. Srinivasa Murthy

Chief Commercial Manager

Reason: Approved

Copy to:

AGM: For kind information please.

PCCM & PCSC : For information.

All Sr.DCMs & Sr.DSCs: For information and necessary action.